

Dr. Newton Chun Award

This award, endowed as a memorial to Dr. Newton Chun by his son, Jon Chun, provides faculty members of Kenyon College the opportunity to undertake the scholarship on which their continuing development as teacher-scholars depends. It will be awarded through a competition administered annually through the Provost's office and the Faculty Development Committee.

This award of up to \$8,000 will be given to support research and artistic projects of exceptional merit and promise. It may be used for projects that take place in the summer, during one semester, or over one or more academic years. Preference will be given to projects that cannot otherwise be accomplished without financial support. **Original receipts are required for reimbursement.** Appropriate uses of the award include but are not limited to:

- Enabling a winner of an outside grant that does not match the person's salary to accept the grant and take the necessary leave of absence
- Supporting travel, research and writing during the summer or while on sabbatical
- Paying student or other research assistants
- Course release

Tenured and tenure-track members of the faculty are eligible to apply for the Dr. Newton Chun Awards. Awardees may apply for other grants administered by FDC as long as those applications are for projects substantially different from the Award project. Recipients may not reapply until the seventh year after having been awarded a Chun fellowship.

Applications must include the following:

1. A [summary cover sheet](https://www.kenyon.edu/sponsored-faculty-projects/funding-services-tools/in-house-grants/) available from [the Office of Sponsored Faculty Projects \(OSFP\)](https://www.kenyon.edu/sponsored-faculty-projects/funding-services-tools/in-house-grants/). <https://www.kenyon.edu/sponsored-faculty-projects/funding-services-tools/in-house-grants/>
Be sure to download a new form every time.
2. A **detailed project statement of no more than ten double-spaced pages**. Applicants involved in artistic production may include a portfolio of past and current work as part of this project statement. The project statement should clearly explain:
 - The importance of the project to the Member's discipline.
 - The relationship of the project to the work of the Member and the College.
 - Discussion of the work to be undertaken during the tenure of the award along with a timetable and the expected date of completion.
 - The expected results of the project.

3. A **timetable**. If your project involves travel during the semester, please explain your plan to minimize the impact or your absence for your students.
4. A **detailed budget** for all books, equipment, materials, travel, and other expenses.
5. A **current vita**. (**Not to exceed 2 pages in length.**)
6. In particular cases the committee may request further information.
7. **All information must be in electronic format.**
8. E-mail all application materials to fdcgrants@kenyon.edu as attachments.

Within two months following completion of the award project, recipients must:

- submit a detailed report to the Associate Provost of the work undertaken with a copy to the Director of Donor Relations.
- submit a summary of actual funds expended along with the original receipts for those expenditures must be included. Any funds remaining in the award that cannot be accounted for with receipts will return to the fund at that time.

Recipients who have not submitted a report for the Dr. Newton Chun Award are ineligible for all subsequent funding from the Faculty Development Committee until the report is delivered.

For the application to be considered complete, the applicant must have submitted a written report on all previously awarded Faculty Research Grants.