

Housing Lottery 2014-2015

Quick Facts about the Housing Lottery:

1. All eligible students will choose from available rooms on one day - **Saturday, April 12, 2014**. All available housing will be offered on this one day, so students should be prepared with several room options.
2. **Location: Kenyon Athletic Center - Tomsich Arena.** Students should wear shoes which do not scuff the arena's floor.
3. Selection Order and Times:
 - a. **NCA apartment groups should arrive by 9:00am**
 - b. **Theme housing groups should arrive by 10:30am**
 - c. **Division housing groups should arrive by 10:30am**
 - d. **Rising Seniors should arrive by 12:30 pm**
 - e. **Rising Juniors should arrive by 2:00pm.; and**
 - f. **Rising Sophomores should arrive by 3:30 p.m.**

Everyone needs to be present and seated at the beginning of their group/class lottery time so they can hear the instructions and explanations. It is important that everyone understands the process, and showing up late may cause confusion and keep students from participating in the process until after their pass break.

4. Students must bring their **Student ID Card** to the Lottery. Any student without an ID card should visit Campus Safety to obtain one before the day of the lottery.
5. Housing Lottery numbers indicating a student's place in the order of room choice will be sent to all eligible students' Kenyon e-mail account by the end of the day on **Wednesday, April 2, 2014**.
6. Class status requirements are needed for selection of some apartment areas.
7. Student Handbook, Section P.1. states, "Generally all students enrolled at Kenyon College are required to live in College housing and enroll in the College dining plan." There will be **no** off-campus housing offered unless there is compelling evidence to be exempt from the 4 year housing requirement. Any appeals for exemption should be made to Office of Housing and Residential life by email to reslife@kenyon.edu.
8. Students will be required to sign a housing assignment card before they may leave the selection table area. Once the student leaves the selection table, the student will not be able to come back later and request a room change.
 - a. **All selections are final until October 1, 2014.**
9. This document explains the process and answers Frequently Asked Questions.

Housing Lottery Process:

The Housing Lottery is the process where current students select rooms in which they will reside for the next academic year. Students select their own roommates, suite-mates, or apartment-mates, and they choose their room from the list of available rooms.

Priority for rooms is based on a seniority system, with students awarded points for class year standing as determined by the Registrar's Office. The order of students' priority within each class will be decided by a computerized random Housing Lottery number-generation process coordinated with LBIS. **Random Housing Lottery numbers will be e-mailed to Kenyon computer accounts on Wednesday, April 2, 2014.** There will be no public listing of the random Housing Lottery numbers.

Individuals and groups are expected to make timely and expedient room selections at the Housing Lottery. If an individual or group fails to choose in a timely manner, the next Housing Lottery number will be called. The group that has not made a selection will wait until the next "Pass Break (see below)," and then choose a space.

All students (or their proxies) must be physically present during the selection process when a room or apartment is selected. Phone calls during the Housing Lottery, text messages, and someone “on their way” will not be allowed. Please plan to meet your roommates ahead of time to make sure everyone is accounted for and ready to select housing.

Before leaving Tomsich Arena, each student will be required to sign a housing assignment card confirming his/her assignment for next year, and acknowledging his/her compliance with Kenyon College and Housing and Residential Life policies, rules, and regulations. Students will sign a housing contract in the Fall upon checking-in.

Changes to housing assignments will be permitted **only after October 1, 2014** after speaking with an Assistant/Associate Director of Housing and Residential Life. Students found violating this policy face judicial action, including but not limited to a point loss in the next Housing Lottery, fines, disciplinary service, and/or immediate housing relocation.

Points:

Rising Seniors ('15) have 12 points. Rising Juniors ('16) have 8 points. Rising Sophomores ('17) have 4 points.

Students with less than full class points will select in the Housing Lottery with their corresponding point total (for example: rising seniors with 11 points will follow all rising seniors with 12 points; rising juniors with 7 points will follow all rising juniors with 8 points; rising sophomores with 3 points will follow all rising sophomores with 4 points.)

The class points list will be available on Google Docs, and each student will receive a personalized e-mail notification. Students may check class points beginning **Monday, March 17, 2014**, and are encouraged to check these points carefully to ensure they know for certain the points they will have for the Housing Lottery. **Appeals for changes in class points can be made to the Office of Housing and Residential Life only until Thursday, March 27, 2014.** Those serving as a proxy should check their friends' class points. Class points will not be changed after the random Housing Lottery numbers have been distributed.

Housing Options:

All housing options will be available for students to preview in the Office of Housing and Residential Life and on the Housing and Residential Life web site at least a full week before the Lottery. The Office reserves the right to edit the list of housing options as necessary.

Apartments: For Acland Apartments, Taft Cottages, New Apartments, and Morgan Apartments half of the beds (or more) must be chosen by full-pointed students. If chosen during senior class selection, at least half of the beds in any individual apartment must be filled with full-pointed seniors. For any apartments that remain open for junior class selection, at least half of the beds in any individual apartment must be filled by full-pointed juniors.

North Campus Apartments are available through an application process; half of the beds must be chosen by full-pointed students. Applications are due by February 28, 2014. [Follow this link](#) North Campus Apartment information and application process.

Suites: Caples 2-person suites (2 singles sharing a common space) can be selected as 2 individual units or another eligible student may be pulled into the other space. Farr Hall singles can be chosen individually or another eligible student may be pulled into the adjoining room. These rooms will not be gender specific. All other spaces must be filled completely at the time of the initial selection except in cases where Option Rooms are available (see “I don’t have a roommate. What do I do?”).

Gender Neutral Living Arrangements: Some buildings or corridors are specifically designated as male or female such as those in Bushnell, Manning, Watson, and some sections of Leonard and Old Kenyon. In other residence halls, and in suites and apartments, gender neutral assignments are permitted; this means a male and female student may live together in those locations (in double or triple rooms). All apartments and suites are gender neutral. Within residence halls, there are nearby male and female bathrooms available. In addition, gender-neutral bathrooms will be in the following locations:

Caples Hall in the area of suite C (rooms 407-410)
Caples Hall in the area of rooms 501,502,503,504
Hanna Hall between rooms 209 and 211

Gender Neutral Living Arrangements: cont'd

Leonard Hall across from room 221

Mather in the area of room 323-332

Old Kenyon Bathroom E on the first floor next to room 121

Housing Accommodation: Please [follow this link](#) to the application and information regarding Housing Accommodation requests. Housing accommodation applications are due to the Office of Housing and Residential Life by 4:00pm on February 28, 2014.

Division Housing: Division housing is defined as continuous and contiguous housing granted to long-standing student organizations recognized for their commitment to the campus community. Please [link here](#) to read the Division Housing Statute. If you are currently in division housing, be in touch with your housing liaison to coordinate plans for the next year.

Theme Housing: Applications and information for [Theme Housing are available at this link](#). The applications are due to the Office of Housing and Residential Life by 4:00pm on February 28, 2014.

Programmatic housing is available through an application process advertised to all students. For more information please contact : Chris Kennerly for Unity and /or Snowden; Lacey Filkins for Crozier Center for Women, Lisa Schott for The Farm on Zion Road; Dave Heithaus for the Brown Family Environmental Center.

Off Campus: Student Handbook, Section P.1. states, "Generally all students enrolled at Kenyon College are required to live in College housing and enroll in the College dining plan." There will be no off-campus housing offered unless there is compelling evidence to be exempt from the 4 year housing requirement. Any appeals for exemption will be made to the Office of Housing and Residential life by email to reslife@kenyon.edu.

Students Ineligible for the Housing Lottery:

Students taking part in Off-Campus Study for the fall semester 2014-2015 or the entire 2014-2015 academic year are ineligible for the 2014-2015 Housing Lottery and will not have a Housing Lottery number assigned.

Other students who are ineligible for the Housing Lottery process are those who were selected as Community Advisors and their roommates, were selected as Programmatic House managers and their roommates, or those students who were assigned during the housing accommodation process. These students will not have random Housing Lottery numbers assigned.

Frequently Asked Questions:

- **What happens if I cannot make it to the Housing Lottery?**

Students who are unable to attend the Housing Lottery may send a proxy to select a room for them. Proxies must have written authorization from the student(s) for whom they are choosing rooms. Proxy forms are available in the Office of Housing and Residential Life or online. Alternatively, the student who will not be at the Housing Lottery may send an e-mail from his/her Kenyon e-mail account to the student who will act as proxy, and the proxy can bring that printed e-mail to the Housing Lottery process to be granted the proxy rights. The Office of Housing and Residential Life does not accept responsibility for room selection by a proxy or a "no show" by the proxy.

Students who are acting as proxies for Off-Campus Study students have been notified and are required to act on those students' behalf. The proxy must be present at the Housing Lottery at the appropriate time and will need to make a room selection for the student. The proxy must bring the form letter from the Office of Housing and Residential Life or another written (printed) authorization from the student to act on his/her behalf. It becomes very difficult for one student to act as a proxy for many friends. A good plan is to not be a proxy for more than four individuals, or 1 group (of up to 6 students) who wish to live together. A student who is asking another student to serve as a proxy should provide specific information to the proxy: Name, student ID number, Lottery draw number, and several room and roommate options.

- **What is a “Pass Break”?**

“Pass Breaks” will be incorporated into the Housing Lottery process. A “pass break” will be announced to allow students who passed on choosing a room when their number was called, or students who were not present when their number was called, an opportunity to choose a space from the remaining available rooms. A “pass break” will occur at the end of each point (after all 12s, after 11s, after 8s, after 7s).

- **I don’t have a roommate. What do I do?**

If students are looking for a roommate, the Office of Housing and Residential Life has a roommate-matching form that could help them. Information will be e-mailed about this process. The Office is not responsible for matching roommates.

Option Rooms: There will be a limited number of rooms designated for students who wish to choose a room without a roommate. A student without a selected roommate may choose one of these spaces when his/her Housing Lottery number is called, with the understanding that any other student without a selected roommate may choose to live in that room, when his/her Housing Lottery number is called; the two will be roommates. At the end of the Housing Lottery process, any student without a roommate will be assigned a roommate during the summer-housed process.

- **Can students of different class years live together?**

Rising seniors, juniors, and sophomores may select to live together; however, some apartment areas are restricted to minimum class status. In order to choose in those areas, students should ensure their group meets the minimum class status required for the preferred space. (See *Housing Options* for the areas and minimum group status for specific apartment areas.)

- **What financial information should I consider?**

Students receiving need-based financial aid should be aware their aid will only be applied to a standard double room charge in a traditional residence hall*. If students choose to live in a more expensive room, they will be responsible for the difference between that room rate and the standard double room rate. Room rates are not yet available. Please see last year’s room rates below for an example of the different room rates. Room rate adjustment for SENIORS who are on need-based financial aid and choose to live in an apartment area: Seniors on need-based financial aid (not merit aid) who secure accommodations in an apartment will receive a credit to their room charges to make up the difference between the cost of a residence hall double (a regular part of the financial aid package) and the higher cost of an apartment double. This credit will be the same regardless of whether a senior chooses to live in an apartment single or double; the credit will be only the difference of a residence hall double and an apartment double.

<u>ROOM RATES FOR 2014-2015 – will be announced by the Board of Trustees</u>	
Residence Halls (Bushnell, Caples, Hanna, Leonard, Manning, Mather, Old Kenyon, and Watson):	
▪ Single per semester per student	\$
▪ Double per semester per student	\$*
▪ Triple per semester per student	\$
Apartments (Acland, Farr Hall, Morgan Apartments, North Campus Apartments, New Apartments, Taft Cottages, Campus Houses, Wilson, and Programmatic Houses):	
▪ Single per semester per student	\$
▪ Double per semester per student	\$
▪ Triple per semester per student	\$

- **What happens if my roommate withdraws from Kenyon?**

Some students decide to transfer, withdraw, take a year off, etc., and not return to Kenyon. If a student's roommate is one of these students, the Office of Housing and Residential Life will reassign the vacancy over the summer or during the academic year as needed. It is strongly recommended that students select a room/suite/apartment-mate who will be returning in the Fall of 2014. If a roommate is participating in Off-Campus Study Spring Semester, students should not assume they will be

without a roommate during Spring Semester. The Office of Housing and Residential Life reserves the right to assign another student to that open space. The Office of Housing and Residential Life attempts to contact students over the summer to make them aware of new roommates and reassignments, but we are not obligated to do so.

- **My number is xxxx. What will be available with that Lottery number?**

The Office of Housing and Residential Life cannot predict which apartments and residence halls will close with certain Lottery numbers. *Any information provided is simply historical data from previous Lottery sessions.* Construction, student trends, parking, new furniture, and many other factors go into student decisions, which change each year. With that in mind, the following data is from the 2012-2013 Housing Lottery process:

Taft 4 person apartments - last selected at number 60	New Apartment 6 person singles - last selected at number 47
Acland 5 person - last selected at number 15	New Apartment 6 person doubles - last selected at number 121
Last available single - last selected at number 1114 Leonard	New Apartment 4 person singles - last selected at number 459
	New Apartment 4 person double - last selected at number 747

- **What happens if I do not have the opportunity to select a room in the Housing Lottery?**

There will be some students who will not have the opportunity to choose a room during the Housing Lottery. It is important that each student who is not housed complete a Roommate Preference Form before leaving Kenyon for the summer. Placement of unassigned students will begin in late July as vacancies become available. Every effort will be made to accommodate roommate requests, but we cannot guarantee that these students will be placed with their preferred roommate. **ALL STUDENTS WILL HAVE A ROOM ASSIGNMENT IN THE FALL.**

- **What if I have more questions?** Feel free to e-mail questions to reslife@kenyon.edu or stop in the Office of Housing and Residential Life (Monday through Friday from 8:30 a.m. to Noon and 1:00 p.m. to 4:30 p.m.) to ask any questions. [Please link here to the Housing and Residential Life website.](#) In addition, there will be two information tables in the Peirce Atrium for students who have questions regarding the Housing Lottery system.